



U/16 GRANT KHOMO WEEK 2013 – VANDERBILJPARK, GAUTENG

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GENERAL INFORMATION

1. JURISDICTION

The U/16 GRANT KHOMO WEEK FOR HIGH SCHOOLS will take place under the jurisdiction of the Valke Rugby Union as approved by *S.A. Rugby*.

2. DATE AND PLACE

The matches will be played at the following fields:

Monday 1 JULY 2013 – **IZAK STEYL STADIUM**
Tuesday 2 JULY 2013 – **IZAK STEYL STADIUM**
Thursday 4 JULY 2013 – **IZAK STEYL STADIUM**

3. ACCREDITATION

All officials, players and people involved in the organizing and running of the event will receive an official Valke Rugby Union accreditation card.

4. ACCOMMODATION

The teams and their officials will be accommodated at the following venues:

- 4.1 VEREENIGING GIMNASIUM HIGH SCHOOL
- 4.2 KRUGERLAAN (VEREENIGING)
- 4.3 GENL SMUTS HIGH SCHOOL (VEREENIGING)
- 4.4 EUREKA SCHOOL (VEREENIGING)

5. FUNCTIONS

- Functions will take place as follows:
 - **SUNDAY EVENING 30 JUNE 2013:** Official Church Service – **DUTCH REFORM CHURCH, ARCORN PARK, VEREENIGING**
 - **SUNDAY EVENING 30 JUNE 2013:** Social function for Guests of Honor, invited guests and coaching staff. **VENUE – VEREENIGING GIMNASIUM – SCHOOL HALL**
 - **MONDAY EVENING 1 JULY 2013** – SARU and Valke Function for Guests of honor, invited guests and coaching staff. **VENUE – VEREENIGING GIMNASIUM – SHOOOL HALL**
 - **TUESDAY EVENING 2 JULY 2013:** Sedgars function for Guests of Honor, invited guests and coaching staff. **VENUE – VEREENIGING GIMNASIUM – SCHOOL HALL**
 - **WEDNESDAY EVENING 3 JULY 2013:** Valke High Schools Management function for Guests of Honor invited guests and coaching staff. **VENUE – VEREENIGING GIMNASIUM – SCHOOL HALL**
- Only Category A and B accredited persons will be allowed entrance at the sponsored functions. (See paragraph12)

6. MEALS

- The teams will enjoy breakfast and supper at their hostels.
- The management will only enjoy breakfast at the hostels.
- Lunch packs will be provided for afternoons at the stadium – only for players.
- Management will enjoy lunch at the clubhouse at the Stadium.

7. MEDICAL

- Sufficient facilities will be available at the field.
- The doctor on duty will refer sick or injured players to the nearest hospital for further treatment if necessary.
- Managers are responsible for their players and must make sure that they have all the relevant information regarding players' medical details.
- SARU and Unions do not insure players for any field activities. Make sure that your players have medical cover! All players have to complete the medical form.

8. SECURITY

Tight security measures will be in place at the playing fields, hostels and functions. Safe parking will be available at all official tournament events. All accredited persons are therefore urged to wear their cards at all official times, as entrance to the stadiums and events will be strictly monitored by the security staff.

9. PARTICIPATING TEAMS

- Matches will take place between 09h00 and 18h00.
- Twenty teams from the following unions will take part in the tournament:

Valke, Valke XV, Lions, Cheetahs, Griquas, Griquas Country Districts, Griffons, Blue Bulls, Boland, Border, Eastern Province, Leopards, KZN, Pumas, Border Country Districts, Western Province, South Western Districts, Limpopo, Namibia, Zimbabwe.

A quota system of 11:11 will apply. Eight players of colour must be on the field at all times during every match. All players must complete a full match by the end of the second day of play.

10. REGISTRATION

(THIS TAKES PLACE BEFORE THE WEEK, AT SA RUGBY)

Please note that there are new forms for this year's Youth Weeks, especially the Player Profile (Registration) form.

These forms can be downloaded of the SA Rugby website, www.sarugby.co.za. Go to the Tab: ABOUT US and then to FORMS AND INFO. All the Youth Week forms are there for you.

You can also click on this link:

<http://www.sarugby.net/content.aspx?contentid=10513>

Firstly:

Registration for the Youth Week must be done prior to the Week, and this takes place at SA Rugby, as follows:

How to Register:

All Team Managers visit www.sarugby.co.za and proceed to the ABOUT US tab, under the Main Menu. Scroll down to FORMS AND INFO. Download: "How to Register" and "Registration Forms", "Youth Week Player Profile Forms", "Team Declarations", "Information" and "Team for Program". You can download these forms.

Download the Registration form and make enough copies for you entire team.

Make sure the form is filled in **correctly** and **completely**. *Managers to check they are complete and have not left out information.* Attach a **recent** photo of the player and a certified COPY (DO NOT SEND ORIGINAL) of his Birth Certificate in the relevant places on the form. For teams from outside South Africa, like Namibia and Zimbabwe, please attach a Photograph and a Photostat copy of their Passport, instead of ID, showing their names and Date of Birth. **PLEASE NOTE the Player Profile form must be signed by the Headmaster, who must certify that the photo and ID and Players Name are one and the same.**

Make COPIES of all documents for yourself (in case the forms are lost). Place ALL the forms in an envelope and COURIER via a recognized Courier Company and please **DO NOT POST, OR USE POSTNET**, they get lost) to the following:

Andrew Louwrens/ Karen Nell
SA Rugby
5th Floor Sports Science Centre
Boundary Road
Newlands
7700
Telephone 021-659 6700 / 082-457 2332.

The Teams for Program and Team Declaration should **also** be couriered to the LOC.

ALL Profiles must be in my possession by 30th May 2013

WHEN YOU HAVE THE FINAL 4 TRIALS TEAMS GET THEM TO FILL IN THE PLAYER PROFILE FORM, THEN ONCE YOUR FINAL TEAM IS COLLECTED YOU WILL ALREADY HAVE THEIR FORMS – TIME IS IMPORTANT. We have to register all players, in all 4 Youth Weeks, and this takes time, so YOUR co-operation will be appreciated

IMPORTANT

If you want me to check any ID's before you pick your final team, send me their names and ID number to andrew@sarugbystats.co.za. You can send me your last 4 trial teams with their ID's and I will check them for you. I have already checked some teams this year; so DON'T leave it until the last minute.

REMEMBER EVERY PLAYER HAS TO BE ENTERED IN OUR DATABASE AND HIS ID CHECKED. THIS TAKES TIME SO PLEASE SEND IN YOUR TEAMS AS SOON AS IS POSSIBLE.

I WILL LET YOU KNOW IF ANY PLAYERS HAVE FALSE ID'S, SO YOU CAN CORRECT THE SITUATION BEFORE YOU ARRIVE AT THE YOUTH WEEK.

Secondly:

Please send us ASAP to andrew@sarugbystats.co.za OR Fax to 021-413 075

1. The Full Names of your Manager of your team that will attend the Grant Khomo Week
2. His Cell Number
3. His e-mail address and
4. His Fax number

Thirdly:

Please complete your "**Team for Program**", (Download from website, one of the 6 options) Full Names and Positions and any previous Youth Weeks they have attended, to Andrew Louwrens, andrew@sarugbystats.co.za together with your registration Forms AND to the Local Organizing. **This is very important information for the Official Program.**

Fourthly:

The "**Team Declarations**" form is for you to download from the website, one for each game, and they have to be handed in before each game you play.

Thank you for your co-operation. I do look forward to hearing from you

Please only use fax if you absolutely cannot e-mail -Fax: 021-413 0757/086 652 3855/Andrew@sarugbystats.co.za

The above information, plus a fully completed team list, must also be submitted to the LOC. kiliian.helen@gmail.com

NO DOCUMENTATION - NO PLAY

11. LOCAL ORGANISING COMMITTEE (LOC)

Name	Portfolio	Email	Telephone
Doom Gouws	Tournament Director	d.pretorius@hsvereeninging.co.za	082 465 0638
Ertjies Hattingh	Publications, Public Relations, Selectors	jhhattingh@mweb.co.za	083 630 2766
Koos Boshoff Kielies Kilian Helen Kilian	Secretary, Accreditation and Registration, Finance	petro@stoffberg.co.za kiliian.helen@gmail.com	083 259 7601 073 556 5693 083 660 1523
Anton Lubbe	Functions/catering – opening evening, Catering – Officials Sponsors	antonl@egjansen.co.za	084 515 8171
Anton Human	Brochures	rugby@hsbrandwag.co.za	084 209 8320
Ruvaun Olivier	Security and Parking Sales and Refreshments	valia@hstransvalia.co.za	082 336 2564
Nic Coetzee	Statistics Opening Ceremony	elise@hansmoore.co.za	082 764 0446
Henjan v/d Hyde Wikus le Roux	Accommodation Chaperones	hvhadmin@lantic.net wleroux@sasolburghigh.co.za	083 271 6541 082 568 3079
Ettiene le Roux	Referees and Medical	hs admin@qwisa.co.za	083 643 1015
Doom Gouws	Music and Sound		082 465 0638
Gesie v/d Merwe	VRU	gesie@valke.co.za	084 798 6158
Jurie Coetzee	VRU	jurie@valke.co.za	082 446 5147
Gabriel Pappas	Referees	gpappas@glru.co.za	011 402 2960
Andrew Lourens	SARU	Andrew@sarugbystats.co.za	
Gert Tsotetsi	Washing and Laundry	gerttsotetsi@live.com	073 197 6997
SARU	Policies and Regulations	ujrugby@uj.ac.za	072 455 9736
Johan Esterhuizen	Parking and VIP-parking Entrance	admin@vaalparkhigh.co.za	073 521 3874
Allan Arnold	Photos and Videos	Allan.Arnold@gauteng.gov.za	076 708 5066
Chris Hattingh	Data and Game Fixtures	chrisahattingh@gmail.com	071 429 7030

12. ACCREDITATION

- Accreditation passes are the only form of identification for participants and those otherwise involved.
- Accreditation passes are issued to individuals in their names.
- There will not be any entrance, parking, meal or function tickets.
- Accreditation passes must be worn at all times during all matches and official occasions. Accreditation passes are not transferable.
- The Local Organizing Committee of the U/16 Grant Khomo Week 2013 reserves the right to refuse any application or accreditation and withdraw any accreditation already issued. Any passes misused as under the conditions stipulated will be canceled for the remainder of the tournament.
- Accreditation passes remain the property of the LOC of the U/16 Grant Khomo Week 2013 until after the tournament and lost passes will not be replaced.
- Temporary accreditation, which will be valid for one day only, will be issued in exceptional cases.
- **THE APPLICATION FOR ACCREDITATION OF ALL PLAYERS AND OFFICIALS MUST REACH THE SECRETARY OF THE U/16 GRANT KHOMO WEEK 2013 BEFORE FRIDAY 7 JUNE 2013 THE DOCUMENT AT THE END - ANNEXURE A MUST ACCOMPANY BEFORE MENTIONED.**
- All enquiries in connection with accreditation must be addressed to KOOS BOSHOF. (083 259 7601 / 082 554 1197) petro@stoffberg.co.za

12.1 ACCREDITATION PASSES

CATEGORY A: (Yellow Cards)

- Entrance to the stadium
- All luncheons.
- All evening functions (Sunday, Monday, Tuesday and Wednesday).
- An official program.

The following individuals will be accredited at the expense of S.A. Rugby

- Executive members and officials of SARU and VALKE as supplied by the union.
- Tournament referees.
- Executive members and selectors of SASRA Rugby.
- Two coaches per team and one team manager per team. (These officials will be accommodated and have lunch at the Club House – Only Breakfast at Hostel)
- The members of the LOC

If a team is accompanied by an additional manager, or any official over and above the three officials stipulated above, those extra officials will be accredited for the amount of R1800-00 payable to the LOC. Additional managers may apply for accommodation at an extra cost of R1 000 in the hostels.

Accreditation of permanent representatives is the financial responsibility of every union. The cost is the same as for additional officials accompanying a team

All individuals not mentioned above who want to be accredited, will have to apply for the following:

CATEGORY B (Green card)

Cost: R1800-00

This includes:

- Entrance.
- All luncheons.
- All evening functions (Sunday, Monday, Tuesday and Wednesday).
- An official program.
- **NO ACCOMMODATION.**

CATEGORY C

Bus Drivers (White card)

Cost: PAID BY SARU

This includes:

- Entrance to the stadium.
- Meals at the hostel.
- An official program.
- Accommodation.
- Please notify the secretary before 7 JUNE 2012.

CATEGORY D

All Rugby Players (Red Cards)

This includes:

- Entrance to the stadium.
- Meals at the hostel.
- An official program.
- Accommodation.

13. MEMORANDUM FOR THE ATTENTION OF TEAM MANAGERS AND COACHES:

- Please take note of the following important information:

13.1 NB: Managers Meeting on Sunday 30 June 2013.

TIME: 17H00

VENUE: Vereeniging Gimnasium High School – Staff Room

13.2 Reception times on Arrival

VENUE: Vereeniging Gimnasium High School - Club House

30 June 2013 from 10:00 – 16:30

- Arrival times as per the following schedule:

10h00	Valke, Valke XV
10h30	Blue Bulls, Lions
11h00	Leopards
11h30	Cheetahs, Griffons
12h00	Limpopo
12h30	Pumas CD, Pumas
13h00	KZN
13h30	Griquas, Griquas CD
14h00	Western Province, SWD
14h30	Eastern Province
15h00	Border, Border CD
15h30	Namibia, Zimbabwe

- Taking of all Official Team Photos on arrival of schedule time.
- Dress Code for photos – Each team can decide what they are going to wear.

13.3 Discipline (Hostels, stadiums, restaurants, fields of play)

The behavior and conduct of players have always been impeccable. Impress this on your players as often as possible. The discipline of your team is your responsibility and is not transferable to any other official.

13.4 Meals

Please adhere to all meal times as indicated. Inform the superintendent 24 hours in advance if your team will not be taking certain meals. This particularly applies when you intend to have a barbecue with the parents or if you decide to take them out to a restaurant. Please indicate team members who partake of Halaal on team lists.

13.5 Opening Ceremony

IZAK STEYL STADIUM – A FIELD

Monday, 1 July 2013, before the main match – 15H00

ORDER OF EVENTS:

VIP'S

Before the main match, Mr Doom Gouws will accompany the guest speakers and other guests to the podium for the official opening ceremony by Mr. Vivian Lottering – President Valke Rugby Union.

TEAMS

The players will gather on the eastern side of the field at 14:45 on Monday, 1 July 2013. Don't forget your banners! It is vitally important that all teams are in place for the procession on time. Captains and vice captains will stand in front of their teams with the provincial banners.

The dress code will be the official team track suit.

Line up on the field facing the main pavilion in the order indicated below:

MAIN PAVILLION

1	Blue Bulls	2	Boland	3	Border	4	Border CD	5	Eastern Province
6	Free State	7	Valke	8	Valke XV	9	Griquas	10	Griquas CD
11	KZN	12	Leopards	13	Limpopo	14	Lions	15	Griffons
16	Namibia	17	Pumas	18	SWD	19	Western Province	20	Zimbabwe

PROGRAMME

1. Teams will walk onto the field and take their place as indicated.
2. Guest of honour takes their place on the podium.
3. They are introduced to players, officials and the public by the master of ceremonies.
4. Official opening speeches
 - a. SARU Representative
 - b. Mr Thys Bezuidenhout, Chairman SASRA
 - c. Mr. Vivian Lottering, President Valke Rugby Union.
 - d. Sponsor Representative
5. The singing of the National Anthem.
6. The teams leave the field accompanied by their management staff.

It is extremely important that no team should be late for the opening ceremony.

13.6 Hostels

PLAYERS MUST PROVIDE THEIR OWN BEDDING. Bedding will be provided for the officials.

13.7 Breakage fees

A refundable fee of R 3000-00 (cheque please) will be payable at registration by each of the participating Unions.

14. TEAM ENTRIES

Team Managers are requested to download the **Team Declaration**, from the website

These completed forms must then be couriered to SA Rugby, (Andrew Louwrens) together with the Registration forms (Player Profile Form), not later than the 02 June 2013, to the following address:

Andrew Louwrens
SA Rugby
5th Floor, Sports Science Centre
Boundary Road
Newlands
7700
Telephone 082-457 2332

NB: Team managers are requested to take note that the same **Team for Program Sheet** must **ALSO** e-mailed/couriered before or on **02 June 2013** to Koos Boshoff, petro@stoffberg.co.za.

Also provide a provincial logo in JPEG or TIFF format.

In addition to the above the following information must also be sent to the LOC:

- Names of players, coaches, managers, physiotherapist, permanent representative.
- Number of bus drivers if any.
- **NUMBER OF SPECIAL DIETS: HALAAL, VEGETARIAN ETC.**
- Number of diabetic members.

15. PAYMENT

ACCREDITATION MONEY MUST BE PAID BEFORE OR ON 7 JUNE 2013

Name of Bank : ABSA
Account number : 4049554361
Name of account : VALKE HOËRSKOLE RUGBY VEREENIGING

Proof of transaction must be submitted as follows:

Attention: Kielies Kilian, Hoërskool Huguenote
Fax: 011 811 1263
Email: kilian.helen@gmail.com
Cell: 083 660 1523
Tel: 011 734 7174 (after 17:00)

Payment must be either a bank guaranteed cheque, cash or EFT above.

ALL ENQUIRIES IN CONNECTION WITH ACCREDITATION MUST BE ADDRESSED TO:

Attention: Kielies Kilian, Hoërskool Huguenote
Fax: 011 811 1263
Email: kilian.helen@gmail.com
Cell: 083 660 1523
Tel: 011 734 7174 (after 17:00)

- An amount of R380 per player as well as management must be paid at registration. This includes the following:
 - one team photo
 - T-shirt
 - Collective wine bottle with a team photo
 - Tie
 - A full day excursion to the Water Dome on Wednesday at Emerald Casino includes swimming in a heated pool, rock climbing, tenpin bowling etc. as well as lunch.

16. FIXTURES

16.1 MONDAY 1 JULY 2013

The following times per venue will be applicable for the first day. Next games will be decided and announced based results of the first day's matches. This will be communicated to team management on Monday night at the SARU High performance function and on Tuesday night at the social function.

IZAK STEYL STADIUM - A FIELD			IZAK STEYL STADIUM - B FIELD		
	TIME	TEAMS		TIME	TEAMS
1	09h00	WP vs LEOPARDS		09h00	KZN vs LIMPOPO
2	10h30	BLUE BULLS vs EP		10h30	SWD vs GRIFFONS
3	12h00	FREE STATE vs BORDER		12h00	BORDER CD vs VALKE XV
4	13h30	BOLAND vs PUMAS		13h30	GRIQUAS CD vs ZIMBABWE
	15h00	OPENING CEREMONY			
5	16h00	VALKE vs LIONS		16h00	GRIQUAS vs NAMIBIA

16.2 TUESDAY 2 JULY 2013

IZAK STEYL STADIUM - A FIELD			IZAK STEYL STADIUM - B FIELD		
	TIME	TEAMS		TIME	TEAMS
1	10h30			10h30	
2	11h45			11h45	
3	13h00			13h00	
4	14h15			14h15	
5	15h30			15h30	

16.3 THURSDAY 4 JULY 2013

IZAK STEYL STADIUM - A FIELD			IZAK STEYL STADIUM - B FIELD		
	TIME	TEAMS		TIME	TEAMS
1	08h00			08h00	
2	09h15			09h15	
3	10h30			10h30	
4	11h45				

IZAK STEYL STADIUM - A FIELD			IZAK STEYL STADIUM - B FIELD		
	TIME	TEAMS		TIME	TEAMS
1	08h00				
2	09h15				
3	10h30				

17. PRACTICE FIELDS

To be finalized at Managers meeting

18. PARKING

Reserved parking for VIP's only.

19. REFEREES

MANAGER REFEREES: Gabriel Pappas / Alfred Ross

20. FUNCTIONS

20.1 SUNDAY EVENING, 30 June 2013

Church service at 18:30 (all be seated at 18:15) (Everyone to attend the service)
Welcoming function: VIP, invited guests and team management- Venue TBC

20.2 MONDAY EVENING, 1 July 2013

SARU and Valke Function for Guests of honor, invited guests and coaching staff. **VENUE – VEREENIGING GIMNASIUM – SCHOOL HALL**

PLAYERS: (TBA)

20.3 TUESDAY EVENING, 2 July 2013

VEREENIGING GIMNASIUM – SCHOOL HALL

19H00: Team management and invited guests

20.4 WEDNESDAY EVENING, 3 July 2013

Valke High Schools Management function for Guests of Honor invited guests and coaching Staff. **VENUE – VEREENIGING GIMNASIUM – SCHOOL HALL**

21. MEALS

21.1 BREAKFAST

Breakfast will be served at the hostels of residence: Monday to Thursday at 07:00.

21.2 LUNCH

Lunch will be served at the Izak Steyl Stadium. Managers are requested to liaise with Mr H van der Hyde at the hostels concerning the obtaining of the lunch packages for players on Thursday.

21.3 SUPPER

Supper will be served at the hostels of residence.

Sunday at 17:00 pm.

Monday – Wednesday at 18:30 pm.

22. MEDICAL

22.1 GENERAL

MOUTH GUARDS ARE COMPULSORY FOR ALL PLAYERS DURING MATCHES

- Full medical services are available for the duration of the tournament.
- Team managers must provide for less serious ailments. Like headaches etc. The medical committee will, however, be of assistance as far as possible.
- Medical services are rendered to the account of the particular player and / or his union.
- Team managers must be in possession of a copy of the parents' / guardians / medical aid fund membership card and membership number of the particular fund before any medical services are supplied. **A SECOND COPY OF THIS INFORMATION MUST BE SUBMITTED AT REGISTRATION AND THIS WILL BE HANDED TO THE MEDICAL STAFF ON DUTY AT THE FIELDS.**
- Plasters and bandages will only be supplied during matches and not for routine bandaging. If the players need bandages, first aid workers will help them to bandage injuries.
- Random tests for the use of forbidden stimulants as prescribed by SA RUGBY can be done by a qualified doctor.

22.2 SICK PARADE

- A sick parade will be held at 08:00 every morning at the stadium. Players must report to the doctor on duty and must be accompanied by their team managers.
- Team managers are responsible for arranging meals for players in the sick bay. If a player who is ill stays in his room whilst the rest of the team are out, it must be brought to the attention of the hostel superintendent immediately. The doctor on duty will refer ill or injured players to the appropriate hospital.

22.3 AT THE PLAYING FIELD

- A medical doctor, as well as trained medical staff, will be on duty during every match.

22.4 INJURIES DURING MATCHES

- Members of the medical team will treat a player injured during a match.
- If any injury necessitates it, the medical doctor on duty will treat the player on the field.
- Seriously injured players will be transported by ambulance to the clinic / hospital. Such a player must be accompanied by an authorized adult or one of the team management.

22.5 MEDICAL SERVICES AVAILABLE

- An ambulance and paramedics will be at the field on match days.
- First aid will be available at every match.

MANAGERS MUST PLEASE ENSURE THAT PLAYERS DO NOT ABUSE THIS SERVICE!

- A medical doctor is on standby at all times.

22.6 COSTS

Players with Medical Aid:

- Their parents will be responsible for payment of accounts.

Players without Medical Aid:

- Any injury incurred at the tournament, and referred by the medical doctor on duty, will be treated at the Provincial Hospital. **EACH UNION WILL BE RESPONSIBLE FOR THESE ACCOUNTS.**
- Managers should provide medicine for the routine ailments.

22.7 STRAPPING

- No free strapping will be provided by any of the medical person, except in the case of injuries during a match.
- The manager of the side and the paramedic will decide whether a player should be taken to hospital.
- A file with the medical information of every player is of vital importance and should always be at hand.
- A qualify person will be available to strap players at an additional cost.

23. ACCOMMODATION ALLOCATION

1	Blue Bulls	Ver Gimnasium	11	Border	Ver Gimnasium
2	Boland	Ver Gimnasium	12	Border CD	Ver Gimnasium
3	Eastern Province	Genl Smuts	13	Griffons	Genl Smuts
4	Valke	Eureka	14	Griquas CD	Ver Gimnasium
5	Free State	Genl Smuts	15	Leopards	Eureka
6	Griquas	Ver Gimnasium	16	Pumas	Genl Smuts
7	Limpopo	Genl Smuts	17	KZN	Krugerlaan
8	Lions	Eureka	18	Valke XV	Eureka
9	Namibia	Genl Smuts	19	Western Province	Krugerlaan
10	SWD	Krugerlaan	20	Zimbabwe	Krugerlaan

24. HOSTELS

Provincial Unions are responsible for the payment of a refundable fee of R 3000-00 at registration. (CHEQUE PLEASE)

- **Accept for hostel staff, only accredited team members will be allowed in the hostels at any given time. Make sure that you have the necessary identification with you.**
- **Please read the following carefully and make sure that your team members are fully aware of each of the stipulated rules, as this will make your stay all the more pleasurable.**

24.1 All inhabitants must supply their own bedding and toiletries. Bedding will be provided for the officials.

24.2 On arrival at the hostels, the team manager together with the hostel representative, inspect the condition of all rooms allocated to the team before the team moves into the rooms.

24.3 When the team leaves the hostel at the end of the week, the team manager together with the hostel representative must once again inspect the condition of all rooms to check for any missing items or possible damage, in which case the player will be held responsible for the damage or missing items.

No team will be allowed to leave the hostel before such inspection has taken place and the necessary forms completed by both parties (Manager and Superintendent).

- 24.4 Players are advised to bring their own locks to secure their belongings in the hostel. The hostel management will not take responsibility for loss, damage or injury resulting from the presence of the team in the hostel.
- 24.5 Hostel doors close at 22:00 every day. No visitors or players will be allowed to enter the hostel thereafter.
- 24.6 No formal or informal gatherings, parties, smoking or drinking is permitted in the hostels.
- 24.7 Occupants of each room are responsible for the tidiness and cleanliness of the room. Passages and bathrooms are the responsibility of the hostel staff.
- 24.8 Rugby boots may not be worn in the hostel.
- 24.9 No ball games may be played in the hostel.
- 24.10 No laundry is to be hung from windows
- 24.11 The use of fire hoses, except for the purpose of firefighting, is a serious offence. A fine of R2 000 will be applied in case of transgression of this rule.
- 24.12 Meals are provided only at the stipulated times. The manager must accompany the team to all meals.
- 24.13 Teams will attend meals wearing uniform dress. Shoes / sandals must be worn.
- 24.14 No property or equipment belonging to the hostel may be removed from the hostel or moved in the hostel without the consent of the Superintendent..
- 24.15 No crockery or cutlery may be removed from the dining room.
- 24.16 Team managers are responsible for their team equipment and behavior of their teams at all times.
- 24.17 Team managers are responsible for arranging meals for players in the sick bay.
- 24.18 If a player stays behind in his hostel room, it must be brought to the attention of the hostel superintendent.
- 24.19 Team managers must ensure that rooms are left tidy when teams depart.
- 24.20 Team managers must take note that the use of the hostel facilities are at the teams own risk, and that any injuries to players due to recklessness will be the responsibility of the team management.

25. LAUNDRY SERVICE

- Only match jerseys, socks and shorts handed in directly after the game will be washed.
- Laundry must be handed in at the stadium in the Laundry Room after a game.
- Team managers must sign the control sheet, and must sign in all the clothes handed in. The control sheet must accompany the laundry bag for office use.
- All washing will be ready the following day at 09:00 am.
- It is very important that the clothes should be marked to make checking more convenient.
- Team managers are to ensure that all clothes are marked with permanent ink as explained below:
 - On the inside of the collar of the jersey.
 - At the back of the rugby shorts at the label.
 - Both socks on the outside of the root.

- Marking of clothing : example:
Jersey: 1/5 (1 = team's laundry number; 5 = number on the back of the jersey)
Shorts: 1/5
Socks: 1/5
- **Laundry bags** will be provided to all teams.
- All loose articles, e.g. gum guards, keys, tissues, cell phones, etc must be removed from the pockets of shorts, before going to the laundry.

U/16 GRANT KHOMO WEEK 2013 LAUNDRY BAG CONTROL LIST			
Date:		Team Manager:	
Team:		Committee member:	
Jerseys (No of)		Laundry:	
Shorts)No of)		Delivery:	
Socks (No of pairs)			

For any enquiries contact: Gert Tsotetsi

26. TRANSPORT

- Teams traveling by airplane or train are responsible for their own transport from the airport and back. The team will provide their own transport for the duration of the tournament.
- Teams traveling by bus are responsible for the transport of their own players for the duration of the tournament.
- Distance between hostels and Izak Steyl Stadium \pm 7 km.

27. PHOTOGRAPHS

27.1 The official photographer for the tournament is SARU appointed. All other enquiries regarding the taking op photos must be addressed to Alan Arnaold.

RULES OF ORDER

- The group photos will be taken on arrival as scheduled on Sunday, 30 June 2013.
- The session will start with the referees, followed by the SA Schools selectors and SA Committee.
- The dress for the group photographs will be determined by their Union.
- Teams, dressed as mentioned above, must report at the Club House of Vereeniging Gimnasium as soon as they have settled in at their hostels of residence. Team managers must ensure that the players are arranged from tall to short, with the captain and vice-captain and officials in front.
- Team managers and coaches are also requested to assist the photographer to finish their group as quickly as possible to prevent unnecessary delays.
- Informal and action photos will be taken during match days. These can be observed at the photographer's location at each of the match venues.

28. TOURNAMENT RULES

- **Quota is 11:11 per team.**
- Matches consist of two halves of 25 minutes each- **RUNNING TIME**. Coaches must ensure that their teams are ready to take the field for matches to start exactly on scheduled times.
- SASRA will form the disciplinary committee for the duration of the tournament. Managers must accompany a player to the hearing.
- Players who are found guilty of using vulgar language (towards officials and players), display unacceptable behavior or racism, will not be allowed to participate for the rest of the tournament.
- Each one of the 22 players in a squad must play a full match before the end of Tuesday 2 July 2013.

- Substitutions: in accordance with the IRB U/16 rules.
 - Yellow cards: 5 minute duration.
 - Red cards: Players red carded to be available 30 minutes after the conclusion of the match for the hearing.
 - Boksmart: All officials to be in possession of the required Boksmart accreditation at all time. This will need to be recorder on the team lists for the day.
-
- **Definition of a full match:** The player is in the starting line-up and completes the full match. If injured, a player must submit a medical certificate.
 - A minimum of eight (8) players of colour are to be on the field at any given time during a match.

GRANT KHOMO WEEK 2013 REGISTRATION FORM

NAME OF PROVINCE: _____

1. CONTACT DETAILS:

POSITION	PROVINCIAL OFFICE	
NAME		
TEL NO [LANDLINE]		
CELL NO		
EMAIL		
FAX NO		
POSITION	TEAM MANAGER	
NAME		
TEL NO [LANDLINE]		
CELL NO		
EMAIL		
FAX NO		
POSITION	COACH	COACH
NAME		
TEL NO [LANDLINE]		
CELL NO		
EMAIL		
FAX NO		

2. NAMES OF EXTRA PERSON FOR ACCREDITATION:

	NAME	POSITION	SEX
1			
2			
3			
4			
5			

3. SPECIAL FOOD REQUIREMENTS:

	HALAAL		VEGETARIAN	
	PLAYERS	OFFICIALS	PLAYERS	OFFICIALS
NUMBERS				

4. PAYMENT:

BREAKAGE DEPOSIT	R 3000-00	
ACCREDITATION	CATEGORY A – NO COST	
ACCREDITATION	CATEGORY B - R 2 500-00	
ACCREDITATION	CATEGORY C – BUS DRIVERS	
PACKAGE OF PHOTOS	R380	
LAUNDRY	R600-00 [2 WASHES]	
	TOTAL	

PLEASE SUBMIT ABOVE TO: **kiliian.helen@gmail.com**
FAX: 011 811 1882