



**LSEN CRAWEN WEEK – JOHANNESBURG, GAUTENG
24 – 28 JUNE 2012**

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GENERAL INFORMATION

1. JURISDICTION

The LSEN Craven week will take place under the jurisdiction of the Golden Lions Rugby Union as approved by *S.A. Rugby*.

2. DATE AND PLACE

The matches will be played at the following fields:

Monday 25 JUNE 2012 – **UNIVERSITY OF JOHANNESBURG**
 Tuesday 26 JUNE 2012 – **UNIVERSITY OF JOHANNESBURG**
 Thursday 28 JUNE 2012 – **UNIVERSITY OF JOHANNESBURG**

3. ACCREDITATION

All officials, players and people involved in the organizing and running of the event will receive an official accreditation card.

4. ACCOMMODATION

The teams and their officials will be accommodated at the following venues:
UNIVERSITY OF JOHANNESBURG

TEAMS ARRIVING EARLY OR THAT WILL BE LEAVING A DAY LATER MUST CONTACT:

Flip van Zyl 011 559 4539 or 072 399 3098

This cost will be for each union's own account and payable in cash.

5. FUNCTIONS

- Functions will take place as follows:
 - **SUNDAY EVENING 24 JUNE 2012:** Official Church Service – AUDITORIUM - UNIVERSITY OF JOHANNESBURG
 - **SUNDAY EVENING 1 JUNE 2012:** Social function for Guests of Honor, invited guests and coaching staff. **VENUE – UJ RUGBY CLUBHOUSE**
 - **TUESDAY EVENING 26 JUNE 2012:** Officials function for Guests of Honor, invited guests and coaching staff. **VENUE – UJ RUGBY CLUBHOUSE**
 - **THURSDAY EVENING 28 JUNE 2012:** Prestige function for Guests of Honor, invited Guests and coaching staff. **VENUE – COCA COLA PARK**

6. MEALS

- The teams and their management will enjoy breakfast and supper at their hostels. Lunch will be a food parcel.

7. MEDICAL

- Sufficient facilities will be available at the field.
- The doctor on duty will refer sick or injured players to the nearest hospital for further treatment if necessary.
- Managers are responsible for their players and must make sure that they have all the relevant information regarding players' medical details.
- SARU and Unions do not insure players for any field activities. Make sure that your players have medical cover! All players have to complete the medical form.

8. SECURITY

Tight security measures will be in place at the playing fields, hostels and functions. Safe parking will be available at all official tournament events. All accredited persons are therefore urged to wear their cards at all official times, as entrance to the stadiums and events will be strictly monitored by the security staff.

9. PARTICIPATING TEAMS

- **Matches will take place between 09h00 and 19h00.**
- Fourteen teams from the following unions will take part in the tournament:

Lions, Lions BO, Cheetahs, Griffons, Blue Bulls, Boland, Blue Bulls BO, Eastern Cape, Falcons, Leopards, KZN, Pumas, Western Province, South Western Districts.

10. REGISTRATION

(THIS TAKES PLACE BEFORE THE WEEK, AT SA RUGBY)

Please note that there are new forms for this year's Youth Weeks, especially the Player Profile (Registration) form.

These forms can be downloaded of the SA Rugby website, www.sarugby.co.za. Go to the Tab: ABOUT US and then to FORMS AND INFO. All the Youth Week forms are there for you.

You can also click on this link:

<http://www.sarugby.net/content.aspx?contentid=10513>

Firstly:

Registration for the Youth Week must be done prior to the Week, and this takes place at SA Rugby, as follows:

How to Register:

All Team Managers visit www.sarugby.co.za and proceed to the ABOUT US tab, under the Main Menu. Scroll down to FORMS AND INFO. Download: "How to Register" and "Registration Forms", "Youth Week Player Profile Forms", "Team Declarations", "Information" and "Team for Program". You can download these forms.

Download the Registration form and make enough copies for you entire team.

Make sure the form is filled in **correctly** and **completely**. *Managers to check they are complete and have not left out information.* Attach a **recent** photo of the player and a certified COPY (DO NOT SEND ORIGINAL) of his Birth Certificate in the relevant places on the form. **PLEASE NOTE the Player Profile form must be signed by the Headmaster, who must certify that the photo and ID and Players Name are one and the same.**

Make COPIES of all documents for yourself (in case the forms are lost). Place ALL the forms in an envelope and COURIER via a recognized Courier Company and please **DO NOT POST, OR USE POSTNET**, they get lost) to the following:

Andrew Louwrens/ Karen Nell
SA Rugby
5th Floor Sports Science Centre
Boundary Road
Newlands
7700
Telephone 021-659 6700 / 082-457 2332.

The Teams for Program and Team Declaration should **also** be couriered to the LOC.

ALL Profiles must be in Andrew's possession by 30th May 2012

IMPORTANT

If you want me to check any ID's before you pick your final team, send me their names and ID number to andrew@sarugbystats.co.za.

REMEMBER EVERY PLAYER HAS TO BE ENTERED IN OUR DATABASE AND HIS ID CHECKED. THIS TAKES TIME SO PLEASE SEND IN YOUR TEAMS AS SOON AS IS POSSIBLE.

I WILL LET YOU KNOW IF ANY PLAYERS HAVE FALSE ID'S, SO YOU CAN CORRECT THE SITUATION BEFORE YOU ARRIVE AT THE YOUTH WEEK.

Secondly:

Please send us ASAP to andrew@sarugbystats.co.za OR Fax to 021-413 075

1. The Full Names of your Manager of your team that will attend the Craven Week
2. His Cell Number
3. His e-mail address and
4. His Fax number

Thirdly:

Please complete your "**Team for Program**", (Download from website, one of the 6 options) Full Names and Positions and any previous Youth Weeks they have attended, to Andrew Louwrens, andrew@sarugbystats.co.za together with your registration Forms AND to the LOC. **This is very important information for the Official Program.**

Fourthly:

The "**Team Declarations**" form is for you to download from the website, one for each game, and they have to be handed in before each game you play.

Thank you for your co-operation. I do look forward to hearing from you

Please only use fax if you absolutely cannot e-mail -Fax: 021-413 0757/086 652 3855/Andrew@sarugbystats.co.za

The above information, plus a fully completed team list, must also be submitted to the LOC. thorpe.ah@gmail.com

NO DOCUMENTATION - NO PLAY

11. LOCAL ORGANISING COMMITTEE (LOC)

Name	Portfolio	Email	Telephone
Riaan Harmse	Tournament Director	harmse.riaan@webmail.co.za	082 958 4796
Alex Thorpe	Secretary Public Relations and Admin	thorpe.ah@gmail.com	083 273 8490
Lizelle Lombard	Accreditation and registration, Catering – officials, Finance	jce.lombard@gmail.com	083 468 3583
Theo Boshoff.	Referees and Medical, Technical table Opening ceremony	gateway.theo@corpdail.co.za	083 302 7491
Louis Brookshaw	Media Sound Player entertainment Rest day	Louisbrookshaw@gmail.com	082 342 3467
James Bennett	Player entertainment Officials entertainment at "kleinkamertjie"		
Piet Cilliers	Chaperones		074 505 1779

	Accommodation		
Attie Rudd	Accommodation Washing Opening ceremony	Arudd@telkomsa.net	082 872 6272
Melt Botha	Fields Change rooms Player entertainment		083 792 0603
Pieter Visser	GLRU	pieterv@glru.co.za	011 402 2960 082 771 6455
Gabriel Pappas	Referees	gpappas@glru.co.za	011 402 2960

12. ACCREDITATION

- Accreditation passes are the only form of identification for participants and those otherwise involved.
- Accreditation passes are issued to individuals in their names.
- Accreditation passes must be worn at all times during all matches and official occasions. Accreditation passes are not transferable.
- The Local Organizing Committee of the U/18 LSEN Craven Week 2012 reserves the right to refuse any application or accreditation and withdraw any accreditation already issued. Any passes misused as under the conditions stipulated will be canceled for the remainder of the tournament.
- Accreditation passes remain the property of the LOC of the U/18 LSEN Craven Week 2012 until after the tournament and lost passes will not be replaced.
- Temporary accreditation, which will be valid for one day only, will be issued in exceptional cases.
- **THE APPLICATION FOR ACCREDITATION OF ALL PLAYERS AND OFFICIALS MUST REACH THE SECRETARY OF THE U/18 LSEN CRAVEN WEEK 2012 BEFORE 30 May 2012 THE DOCUMENT AT THE END - ANNEXURE A MUST ACCOMPANY BEFORE MENTIONED.**
- All enquiries in connection with accreditation must be addressed to Alex Thorpe.

12.1 ACCREDITATION PASSES

CATEGORY A: Officials COST: R1950 (Yellow Cards)

- Entrance to the stadium
- All luncheons.
- All evening functions (Sunday, Tuesday and Thursday).
- An official program.

The following individuals will be accredited at the expense of S.A. Rugby

- Executive members and officials of SARU and GLRU as supplied by the union.
- Tournament referees.
- Executive members and selectors of SALSEN Rugby.
- Two coaches per team and one team manager per team. (These officials will be accommodated and have lunch with their teams at their hostels)
- The members of the LOC

If a team is accompanied by an additional manager, or any official over and above the three officials stipulated above, those extra officials will be accredited for the amount of R1950-00 payable to the LOC. Team managers must provide their own accommodation for extra

officials. There is only space for a limited amount of extra officials so let Alex Thorpe know if you need space. A list will be send of alternative accommodation in the area.

Accreditation of permanent representatives is the financial responsibility of every union. The cost is the same as for additional officials accompanying a team

All individuals not mentioned above who want to be accredited, will have to apply for the following:

**CATEGORY B. Players
(White card)**

This includes:

- Entrance.
- All luncheons.
- Gala evening
- An official program.

EACH TEAM MUST ALSO PAY A REGISTRATION FEE OF R5000 PER TEAM. THIS MUST BE PAYED TO THE LOC ON ARRIVAL.

NB: LIMETED EXTRA ACCOMODATION FOR EXTRA OFFICIALS WILL BE IN THE HOSTEL WITH THE TEAMS. THE COST IS R 1950.

13. MEMORANDUM FOR THE ATTENTION OF TEAM MANAGERS AND COACHES:

- Please take note of the following important information:

13.1 NB: Managers Meeting on Sunday 24 June 2012

**TIME: 17H00
VENUE: TBC**

13.2 Reception times on arrival

VENUE: TBC

24 JUNE 2012 from 10:00 – 15:30

- Arrival times as per the following schedule:

10h00	Lions
10h30	Leopards
11h00	Blue Bulls
11h30	Falcons
12h00	Lions EE
12h30	Blue Bulls EE
13h00	Pumas
13h30	Griffons
14h00	Cheetahs
14h30	SWD and Boland
15h00	KZN
15h30	Western Province and Eastern Cape

- Arrangements regarding the taking of all official team photos are listed at the end of this document.

13.3 Discipline (Hostels, stadiums, restaurants, fields of play)

The behavior and conduct of players have always been impeccable. Impress this on your players as often as possible. The discipline of your team is your responsibility and is not transferable to any other official.

13.4 Meals

Please adhere to all meal times as indicated. Inform the superintendent 24 hours in advance if your team will not be taking certain meals. Please indicate team members who partake of Halaal on team lists. **Meals for the road back must be booked before Tuesday 26 June 2012 with the superintendent and is for the account of the union and payable in cash on placing the order.**

13.5 Opening Ceremony UNIVERSITY OF JOHANNESBURG – A FIELD

Monday, 25 June 2012, before the main match.

ORDER OF EVENTS:

VIP'S

Before the main match, Mr Riaan Harmse will accompany the guest speakers and other guests to the podium for the official opening ceremony by Mr. Kevin De Klerk – President Golden Lions Rugby Union.

TEAMS

The players will gather on the western side of the field at 13:00 on Monday, 25 June 2012. Don't forget your banners! It is vitally important that all teams are in place for the procession on time. Captains and vice captains will stand in front of their teams with the provincial banners.

The dress code will be the official team track suit.

Line up on the field facing the main pavilion in the order indicated below:

MAIN PAVILLION

1	LIONS EE	2	KZN	3	CHEETHAS	4	FALCONS	5	LEOPARDS
6	LIONS	7	PUMAS	8	BLUE BULLS	9	GRIFFONS	10	SWD
11	BOLAND	12	EASTERN CAPE	13	WP	14	BLUE BULLS EE		

PROGRAMME

1. Teams will walk onto the field and take their place as indicated.
2. Guest of honour takes their place on the podium.
3. They are introduced to players, officials and the public by the master of ceremonies.
4. Official opening speeches:
 - a. Scripture reading – Alex Thorpe
 - b. SARU representative – Mr. J Tredoux
 - c. LSEN representative – Mr J du Plessis
 - d. Mr. K de Klerk – President GLRU
5. The teams leave the field accompanied by their management staff.

It is extremely important that no team should be late for the opening ceremony.

13.6 Hostels

Players must provide their own bedding. Bedding will be provided for the officials.

13.7 Breakage fees

A refundable fee of R 3000-00 will be payable at registration by each of the participating Unions.

14. TEAM ENTRIES

Team Managers are requested to download the **Team Declaration**, from the website

These completed forms must then be couriered to SA Rugby, Andrew Louwrens) together with the Registration forms (Player Profile Form), not later than the 30 May 2011, to the following address:

Andrew Louwrens
SA Rugby
5th Floor, Sports Science Centre
Boundary Road
Newlands
7700
Telephone 082-457 2332

NB: Team managers are requested to take note that the same **Team for Program Sheet** must **ALSO** e-mailed/couriered before or on **25 May 2012** to Lizelle Lombard jce.lombard@webmail.com

Also provide a provincial logo in JPEG or TIFF format.

In addition to the above the following information must also be sent to the LOC:

- Names of players, coaches, managers, permanent representative.
- Number of bus drivers if any.
- **NUMBER OF SPECIAL DIETS: HALAAL, VEGETARIAN ETC.**
- Number of diabetic members.

15. PAYMENT

ACCREDITATION MONEY MUST BE PAID BEFORE OR ON 25 MAY 2012

Name of Bank : NEDBANK ALBERTON
Account number : 1902131290
Name of account : GLSSRU

Proof of transaction must be submitted as follows:

Attention: Lizelle Lombard
 Fax: 011 393 1611
 Email: Jce.lombard@gmail.com
 Cell: 083 468 3583
 Tel: 011 976 2091

Payment must be either a bank guaranteed cheque, cash or EFT above.

THIS IS ALSO THE CUT-OFF DATE FOR THE T-SHIRT SIZES FOR PLAYERS AND OFFICIALS

ALL ENQUIRIES IN CONNECTION WITH ACCREDITATION MUST BE ADDRESSED TO:

Attention: Alex Thorpe
 Fax: 011 393 1611
 Email: thorpe.ah@gmail.com
 Cell: 083 273 8490
 Tel: 011 976 2091

16. FIXTURES - WEDSTRYDBEPALINGS

16.1 MONDAY 25 June 2012

The following times per venue will be applicable for the first day. Next games will be decided and announced based results of the first day's matches. This will be communicated to team management on Monday night at the UJ Rugby clubhouse and on Tuesday night at the social function.

UNIVERSITY OF JOHANNESBURG - A FIELD			UNIVERSITY OF JOHANNESBURG -B FIELD	
	TIME	TEAMS	TIME	TEAMS
1	08h35	FREE STATE vs FALCONS		
2	09h55	LEOPARDS vs BLUE BULLS	09h55	BOLAND vs LIONS EE
3	11h55	EASTERN CAPE vs WP	11h55	KZN vs SWD
4	12h35	GRIFFONS vs PUMAS	12h35	
	14h00	OPENING CEREMONY		
5	15h15	LIONS vs BLUE BULLS EE		

16.2 TUESDAY 26 June 2012

UNIVERSITY OF JOHANNESBURG - A FIELD			UNIVERSITY OF JOHANNESBURG -B FIELD	
	TIME	TEAMS	TIME	TEAMS
1	08h35			
2	09h55			
3	11h15		11h 15	
4	12h35			
5	13h55			
6	15h15			

16.3 THURSDAY 28 June 2012

UNIVERSITY OF JOHANNESBURG - A FIELD			UNIVERSITY OF JOHANNESBURG - B FIELD	
	TIME	TEAMS	TIME	TEAMS
1	08h35			
2	09h55			
3	11h15		11h15	
4	12h35			
5	13h55			
6	15h15			

17. PRACTICE FIELDS

Milopark

18. PARKING

Reserved parking for VIP's only.

19. REFEREES

MANAGER REFEREES: Gabriel Pappas

20. FUNCTIONS

20.1 SUNDAY EVENING, 24 June 2012

Church service at 18:30 (all be seated at 18:15) (Everyone to attend the service)

Welcoming function: VIP, invited guests and team management- Venue UJ Rugby clubhouse

20.2 TUESDAY EVENING, 26 June 2012

OFFICIALS: OFFICIALS FUNCTION – Venue UJ Rugby clubhouse

20.3 PLAYERS: Games night – Venue – Milo Park

20.4 THURSDAY EVENING, 28 June 2012

GALA FUNCTION FOR OFFICIALS AND PLAYERS

TIME: 19H00:

DRESS: Formal

VENUE: Coca Cola Park

21. MEALS

21.1 BREAKFAST

Breakfast will be served at the dining room: Monday to Thursday at 07:00.

21.2 LUNCH

Food parcels to be collected by the team manager at the hostels.

VIP's eat at the UJ Rugby clubhouse.

21.3 SUPPER

Supper will be served at the dining room for players and the team management, Officials will eat at the UJ Rugby clubhouse.

22. MEDICAL

22.1 GENERAL

MOUTH GUARDS ARE COMPULSORY FOR ALL PLAYERS DURING MATCHES

- Full medical services are available for the duration of the tournament.
- Team managers must provide for less serious ailments. like headaches etc. The medical committee will, however, be of assistance as far as possible.
- **Medical services are rendered to the account of the particular player and / or his union.**
- Team managers must be in possession of a copy of the parents' / guardians / medical aid fund membership card and membership number of the particular fund before any medical services are supplied. **A SECOND COPY OF THIS INFORMATION MUST BE SUBMITTED AT REGISTRATION AND THIS WILL BE HANDED TO THE MEDICAL STAFF ON DUTY AT THE FIELDS.**
- Plasters and bandages will only be supplied during matches and not for routine bandaging. If the players need bandages, first aid workers will help them to bandage injuries.
- Random tests for the use of forbidden stimulants as prescribed by SA RUGBY can be done by a qualified doctor.

22.2 SICK PARADE

- A sick parade will be held at 08:00 every morning at the stadium. Players must report to the doctor on duty and must be accompanied by their team managers.
- Team managers are responsible for arranging meals for players in the sick bay. If a player who is ill stays in his room whilst the rest of the team are out, it must be brought to the attention of the hostel superintendent immediately. The doctor on duty will refer ill or injured players to the appropriate hospital.

22.3 AT THE PLAYING FIELD

- A medical doctor, as well as trained medical staff, will be on duty during every match.

22.4 INJURIES DURING MATCHES

- Members of the medical team will treat a player injured during a match.
- If any injury necessitates it, the medical doctor on duty will treat the player on the field.
- Seriously injured players will be transported by ambulance to the clinic / hospital. Such a player must be accompanied by an authorized adult or one of the team management. **This cost will be for the player's parents or his union.**

22.5 MEDICAL SERVICES AVAILABLE

- An ambulance and paramedics will be at the field on match days.
- First aid will available at every match.

MANAGERS MUST PLEASE ENSURE THAT PLAYERS DO NOT ABUSE THIS SERVICE!

- A medical doctor is on standby at all times.

22.6 COSTS

Players with Medical Aid:

- Their parents will be responsible for payment of accounts.

Players without Medical Aid:

- Any injury incurred at the tournament, and referred by the medical doctor on duty, will be treated at the Provincial Hospital. **EACH UNION WILL BE RESPONSIBLE FOR THESE ACCOUNTS.**
- Managers should provide medicine for the routine ailments.

22.7 STRAPPING

- No free strapping will be provided by any of the medical personnel, except in the case of injuries during a match.
- The doctor and the paramedic will decide whether a player should be taken to hospital.
- A file with the medical information of every player is of vital importance and should always be at hand.

23. ACCOMMODATION ALLOCATION

1	LIONS	TBC	8	GRIFFONS	TBC
2	LEOPARDS	TBC	9	PUMAS	TBC
3	BLUE BULLS	TBC	10	BLUE BULLS EE	TBC
4	CHEETHS	TBC	11	BOLAND	TBC
5	FALCONS	TBC	12	LIONS EE	TBC
6	EASTERN CAPE	TBC	13	KZN	TBC
7	WP	TBC	14	SWD	TBC

24. HOSTELS

Provincial Unions are responsible for the payment of a refundable fee of R 3000-00 at registration.

- Accept for hostel staff, only accredited team members will be allowed in the hostels at any given time. Make sure that you have the necessary identification with you.
- Please read the following carefully and make sure that your team members are fully aware of each of the stipulated rules, as this will make your stay all the more pleasurable.

24.1 All inhabitants must supply their own bedding and toiletries. Bedding will be provided for the officials.

24.2 On arrival at the hostels, the team manager together with the hostel representative, inspect the condition of all rooms allocated to the team before the team moves into the rooms.

24.3 When the team leaves the hostel at the end of the week, the team manager together with the hostel representative must once again inspect the condition of all rooms to check for any missing items or possible damage, in which case the player will be held responsible for the damage or missing items.

No team will be allowed to leave the hostel before such inspection has taken place and the necessary forms completed by both parties (Manager and Superintendent).

24.4 Players are advised to bring their own locks to secure their belongings in the hostel. The hostel management will not take responsibility for loss, damage or injury resulting from the presence of the team in the hostel.

24.5 Hostel doors close at 22:00 every day. No visitors or players will be allowed to enter the hostel thereafter.

- 24.6 No formal or informal gatherings, parties, smoking or drinking is permitted in the hostels.
- 24.7 Occupants of each room are responsible for the tidiness and cleanliness of the room. Passages and bathrooms are the responsibility of the hostel staff.
- 24.8 Rugby boots may not be worn in the hostel.
- 24.9 No ball games may be played in the hostel.
- 24.10 No laundry is to be hung from windows
- 24.11 The use of fire hoses, except for the purpose of firefighting, is a serious offence. **A fine of R2 000 will be applied in case of transgression of this rule.**
- 24.12 Meals are provided only at the stipulated times. The manager must accompany the team to all meals.
- 24.13 Teams will attend meals wearing uniform dress. Shoes / sandals must be worn.
- 24.14 No property or equipment belonging to the hostel may be removed from the hostel or moved in the hostel without the consent of the Superintendent..
- 24.15 No crockery or cutlery may be removed from the dining room.
- 24.16 Team managers are responsible for their team equipment and behavior of their teams at all times.
- 24.17 Team managers are responsible for arranging meals for players in the sick bay and playing during lunch time.
- 24.18 If a player stays behind in his hostel room, it must be brought to the attention of the hostel superintendent.
- 24.19 Team managers must ensure that rooms are left tidy when teams depart.
- 24.20 Team managers must take note that the use of the hostel facilities are at the teams own risk, and that any injuries to players due to recklessness will be the responsibility of the team management.

25. LAUNDRY SERVICE

- Only match jerseys, socks and shorts handed in directly after the game will be washed.
- Laundry must be handed in at the fields within 30 minutes after a game.
- Team managers must sign the control sheet, and must sign in all the clothes handed in. The control sheet must accompany the laundry bag for office use.
- All washing will be ready the following day at 8am.
- It is very important that the clothes should be marked to make checking more convenient.
- Team managers are to ensure that all clothes are marked with permanent ink as explained below:
 - On the inside of the collar of the jersey.
 - At the back of the rugby shorts at the label.
 - Both socks on the outside of the root.
- Marking of clothing : example:
 - Jersey:** 1/5 (1 = team's laundry number; 5 = number on the back of the jersey)
 - Shorts:** 1/5
 - Socks:** 1/5
- **Laundry bags must be provided by all teams.**

- All loose articles, e.g. gum guards, keys, tissues, cell phones, etc must be removed from the pockets of shorts, before going to the laundry.

U/18 LSEN CRAVENWEEK WEEK 2011 LAUNDRY BAG CONTROL LIST			
Date:		Team Manager:	
Team:		Committee member:	
Jerseys (No of)		Laundry:	
Shorts)No of)		Delivery:	
Socks (No of pairs)			

For any enquiries contact: Attie Rudd

26. TRANSPORT

- Teams traveling by airplane or train are responsible for their own transport from the airport and back. The team will provide their own transport for the duration of the tournament.
- Teams traveling by bus are responsible for the transport of their own players for the duration of the tournament.

27. PHOTOGRAPHS

RULES OF ORDER

- The group photos will be taken as teams arrive. (see 13.2)
- The session will start with the LOC followed by the referees.
- The dress for the group photographs will be determined by their Union.
- Team managers must ensure that the players are arranged from tall to short, with the captain and vice-captain and officials in front.
- Team managers and coaches are also requested to assist the photographer to finish their group as quickly as possible to prevent unnecessary delays.
- Informal and action photos will be taken during match days. These can be observed at the photographer's location at each of the match venues.

28. TOURNAMENT RULES

- Matches consist of two halves of 35 minutes each- **RUNNING TIME** and 5 minutes rest between the halves. Coaches must ensure that their teams are ready to take the field for matches to start exactly on scheduled times.
 - SALSEN will form the disciplinary committee for the duration of the tournament. Managers must accompany a player to the hearing.
 - Players who are found guilty of using vulgar language (towards officials and players), display unacceptable behavior or racism, will not be allowed to participate for the rest of the tournament.
 - Each one of the 22 players in a squad must play a full match before the end of day two.
 - Substitutions: in accordance with the IRB U/19 rules.
 - Yellow cards: **5 minute duration**.
 - Boksmart: All officials to be in possession of the required Boksmart accreditation at all time. This will need to be recorder on the team lists for the day.
- **Definition of a full match:** The player is in the starting line-up and completes the full match. If injured, a player must submit a medical certificate.

29. REGISTRATION FORM

**U/18 LSEN CRAVEN WEEK 2012
REGISTRATION FORM**

NAME OF PROVINCE: _____

1. CONTACT DETAILS:

POSITION	PROVINCIAL OFFICE	
NAME		
TEL NO [LANDLINE]		
CELL NO		
EMAIL		
FAX NO		
POSITION	TEAM MANAGER	
NAME		
TEL NO [LANDLINE]		
CELL NO		
EMAIL		
FAX NO		
POSITION	COACH	
NAME		
TEL NO [LANDLINE]		
CELL NO		
EMAIL		
FAX NO		

2. NAMES OF EXTRA PERSON FOR ACCREDITATION:

	NAME	POSITION	SEX
1			
2			
3			
4			
5			

3. SPECIAL FOOD REQUIREMENTS:

	HALAAL		VEGETARIAN	
	PLAYERS	OFFICIALS	PLAYERS	OFFICIALS
NUMBERS				

4. PAYMENT: MUST BE PAYED BEFORE OR ON 25 MAY 2012

BREAKAGE DEPOSIT	R 3000-00	
ACCREDITATION	PLAYERS – NO COST	

EXTRA ACCREDITATION	OFFICIALS - R 1950-00	
REGISTRATION	R 5000-00	
WASHING (X2)	R 1900-00	
	TOTAL	

PLEASE SUBMIT ABOVE TO: ALEX THORPE thorpe.ah@gmail.com

30. MAP OF THE UNIVERSITY OF JOHANNESBURG.

